

NEW JERSEY DEPARTMENT OF THE TREASURY

NOTICE OF VACANCY

Construction Official



SALARY RANGE: \$67,714.29- \$96,415.56 (S27)

HOURS OF WORK: 40 Hour Workweek

POSTING PERIOD FROM: October 30, 2015

TO: November 13, 2015

OPEN TO: ☐ Unit Scope: _____ ☐ Division Wide
☐ Department Wide (open to Treasury employees)
☒ State Wide (all Departments/State employees)

DIVISION/LOCATION:

Division of Property Management and Construction
Office of Design and Construction- Plan & Code Review
20 West State Street
Trenton, New Jersey 08625

JOB DESCRIPTION:

Under the general direction of the Manager of Plan and Code Review, reviews and approves construction plans, specifications, addendums, Scopes of Work Bulletins, Change Orders, Shop Drawings and Variations for various State construction projects administered by the Division for the Electrical Sub-code as established by the Uniform Construction Code (NJAC 5:23), Uniform Fire Code (NJAC 5:18) and also for design and constructability standards. In addition to code review, the incumbent will provide design assistance to project managers, construction managers, code inspectors, using agency representatives, architects, engineers and contractors on all matters pertaining to the electrical design of State construction projects. Performs research and provides technical assistance in the development of policy and procedures, design standard, bulletins, and scopes of work for the Division of Property Management and Construction; does related work as required.

REQUIREMENTS:

Open to full time STATE employees who have permanent status in a competitive title and who meet the requirements listed below:

EXPERIENCE: One (1) year of supervisory experience in architecture, engineering, code enforcement project review or construction project management with responsibilities for the technical and/or skilled work of construction projects subject to the New Jersey Uniform Construction Code.

LICENSE: Applicants must possess a valid High Rise and Hazardous Specialist (HHS) code enforcement license in building, plumbing, electrical, elevator, or fire protection issued by the Department of Community Affairs.

NOTE: Applicants must possess a valid license as a Subcode Official issued by the Department of Community Affairs.

NOTE: Applicants must possess a valid license as a Construction Official issued by the Department of Community Affairs.

NOTE: Appointees must continue to complete the code update education courses required to maintain their HHS, Subcode Official, and Construction Official licenses.

NOTE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility is necessary to perform the essential duties of the position.

SPECIAL NOTE: Preference will be given to individuals with a valid High Rise and Hazardous Specialist (HHS) code enforcement and Subcode Official license in Electrical issued by the Department of Community Affairs.

If you qualify and are interested, please submit your resume, cover letter and Application for Employment, by email only. All submissions must be received by 5:00 pm (close of business) on the last day of the posting period.

Department of the Treasury
Division of Administration/Human Resources
Employment Recruiter
Email address: EmploymentRecruiter@treas.nj.gov
(subject line: Construction Official)

To obtain an Application for Employment, go to: <http://www.nj.gov/treasury/administration/pdf/hr-application.doc>. Your application *must* be completed in detail, including names and phone numbers of supervisors, dates of all employment and the reason for leaving. Be sure to answer all questions. In addition, please include (3) business references on your application.

THIS IS NOT A PROMOTIONAL ANNOUNCEMENT. Appointment(s) resulting from this posting will be in accordance with Civil Service Commission rules and regulations.

JOB POSTING AUTHORIZED BY:


Douglas J. Ianni, Human Resources Officer

The State of New Jersey is an Equal Opportunity Employer